

بسم الله الرحمن الرحيم

In Allah's Name, The Most Kind, The Most Merciful



**Madrasah Structure & Overview
2016-2017**

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Introduction

Welcome to the Ashton Central Mosque, the new centre for your child's social and religious educational needs. This has been formed to excel your child to excellence in all walks of life, and will provide both foundational, necessary (*fardh-e-'ayn*) and intermediate (*fardh-e-kifaya*) education to Muslim children; irrespective of their race, colour, ethnicity, or geographical backgrounds. At Ashton Central Mosque it is our objective to provide a healthy and rewarding learning environment for all Muslims students. We envision a community of God-abiding responsible students who are a blessing to their community and humanity.

Curriculum Outline

The Madrasah curriculum will be an integrated one, designed with the following principle features in mind:

- No dichotomy between the Religious/Academic/Secular
- Wholesome development of the child
- Flexible educational progression path

With the overall desired outcomes of students possessing the qualities of:

- Comprehensive religious knowledge
- Cognizant in both religious and worldly matters
- Contribute to the betterment of the community

Contained thus, within the curriculum are the core values and learning principles of:

- Spirit of Inquiry and Discovery**
- Spiritual and Character Education**
- Challenging and Inspirational Ideas**
- Effective teaching and Learning**
- Assessment**

Timeline

The Madrasah will operate five times a week, approximately eleven months a year. Within this time we are committed to excellence and shall aim to provide all children with sound and well-grounded Islamic education. Other classes such as Arabic, Urdu languages and Adult Islamic Learning, shall also run on the weekends which parents may wish to consider. For further information please contact the Head Imam.

Challenges

Muslim children in the United Kingdom face diverse challenges, such as conflicting pressures at schools, prolific bombardment of the media, broken families, mainstream culture and conflict of ethnic/social and religious identities. It is difficult to isolate the children from these influences and equally irresponsible to let them sway into the mainstream. Excessive consumerism, peer pressure, media culture, internet, and technology confound the youngsters' mind about their ideal objective in life creating an imbalance of the outer and inner.

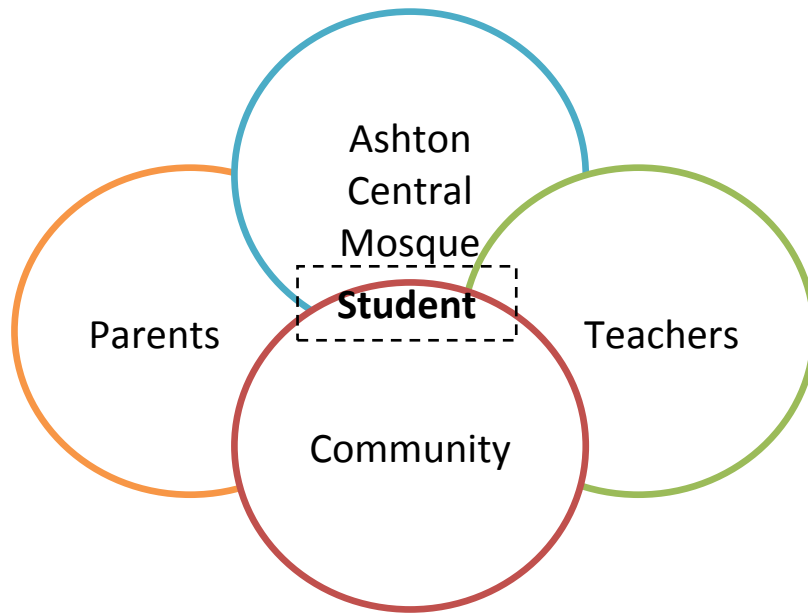
Parents, therefore, have the main responsibility to instil moral and religious values in their children. However, parents can do only so much, and as religious leaders, institutes also have a responsibility to instil Islamic values in the youths. Therefore, a joint venture must take place between the parents and Islamic Madrasahs in order to provide the right religious, cultural and social upbringing of our children.

The Ashton Central Mosque understands and appreciates that Muslim children are required to attend schools as well as participate in the evening lessons, which is draining on the child's energy, both physically and intellectually. Therefore, the Ashton Central Mosque shall operate effective classes to accommodate the intellectual and physical fatigue of student's daily routines.

We hope that the Ashton Central Mosque will be able to help Muslim students appreciate and understand Islam – its rich heritage, principles, values and teachings. We also hope that the Madrasah will be able to provide a stepping stone for the youngsters, so that they understand and accept Islam as the chosen 'way' of life.

This guide is designed to help parents and students understand our objectives, vision and expectations from both parties.

We formally request the parents to invest in their children wholeheartedly with patience, support, love, consistency time and finance. Below is a diagram to demonstrate the obligation of all of those involved in building our children's future.



Yours Faithfully,

Imam Ghulam Moyhuddin

Education Coordinator
Head Imam
Ashton Central Mosque

Mission Statement

Our mission is to create an excellent community imbued by the Qur'an and Sunnah; the Madrasah aims to equip students with language skills (listening, reading and writing) and to develop them to become effective and competent communicators in their daily interactions. We will promote broad awareness of Islam for Muslim students by emphasizing upon Islamic teachings, fundamentals, ideologies and legacies. To this end, to use a comprehensive syllabus, carefully selected text books, and knowledgeable teachers to intellectually stimulate the students to grow up as responsible, committed Muslim citizens, living in the West and help them make Islam their way of life.

Our Staff

Our staffs are professionals drawn from various fields, and backgrounds. They all have well to excellent Islamic knowledge. Many of them have prior teaching experience in other Islamic Madrasahs and institutions. Special care and emphasis has been placed for the teachers of the Islamic studies programmes to ensure their competency, and all teachers will be DBS checked. Parents can also obtain a copy of the Child Protection Policy for the institute. For further enquiries please do not hesitate to get in touch with the Education Coordinator.

Our Students

Admission is open to any student, male or female from the age of five and above. No child will be admitted without any official documentation to verify their age. Since the main medium of instruction is English/Urdu, the ability of students to understand and communicate in English is paramount. Parents must also ensure that students understand the basic necessities of bodily and physical cleanliness before applying.

Our Programmes

Tarbiyya 5 – 8 years old

The Tarbiyya (nurture of inner spiritual goodness and innocence) programme is designed for 5-8 year old children. It aims at presenting Islamic Education to these young children in a fun and stimulating way in accordance with the way young children of that age learns and develops.

Ta'deeb 8 – 11 years old

The Ta'deeb (practice of good morals, values and refined character) programme is designed for children from the age of 8 – 11 years old. It aims at teaching Islam in a discovering and practical manner so as to build their understanding, extend their appreciation and help them to start practising Islam.

Ta'leem 11 – 14 years old

The Ta'leem (necessary knowledge of the religion and world) programme is designed for teenagers from the age of 11 to 14 years old. It aims at providing an opportunity for teenagers to find their identity, self-esteem and purpose in life through inspiring, exciting and interesting Islamic education lessons and to pick up skills on decision making, communication, relationships etc. that are crucial for them to sail through this stage of their lives.

Hifiz Individually Based – Minimum Requirement: Completion of Qur'an
The Hifiz programme will be two fold. Monday – Friday two hour sessions after the daily classes from 7:00-9:00 pm, only with students who have completed their Qur'anic recitation will be eligible. And a more intensive programme of 7 days a week with additional hours after Fajr and Zhur as well. This will primarily focus on the retention of the Qur'an but additional aspects of Islamic Studies will be also encompassed.

Desired Outcomes of the *Tarbiyya*, *Ta'deeb* and *Ta'leem* Islamic Education Programmes

<i>Tarbiyya</i> 5-8	<i>Ta'deeb</i> 8-11	<i>Ta'leem</i> 11-14
By the age of 8, young children would be able to	By the age of 11, children would be able to	By the age of 14, teens would be able to
<ul style="list-style-type: none"> • Understand Allāh and develop the love for Him and His Rasool. • Recognize Arabic letters and know basic Arabic words and writing. • Refer to the Sahabahs and Prophets as examples. • Know what is right (<i>Ma'rūf</i>) and what is wrong (<i>Munkar</i>) • Develop the habits to perform Salah and good deeds appropriate to their age. • Understand, appreciate and practise the basic teachings and morals of Islam. • Share what they have learnt. • Love their families, 	<ul style="list-style-type: none"> • Understand, appreciate and practise <i>fard 'ayn</i> appropriate to their age. • Read the Qur'an, memorize at least 10 Surahs and appreciate the general meanings of these Surahs. • Possess moral conducts (<i>akhlāq</i>), practise Islamic behaviour towards parents, elders, teachers, peers and neighbours regardless of race, religion and language, and develop friendship with others. • Distinguish right from wrong both religiously and socially. • Have understanding of Islamic Creed (<i>aqīdah</i>) – Pillars of Imān. • Develop the inquiry mind about the things created 	<ul style="list-style-type: none"> • Reinforce the previous learning outcomes. • Acquire a confident Muslim teen identity with strong Islamic moral character. • Learn, appreciate and manifest Islamic values and teachings appropriate for Muslim teens. • Complete the recitation of Qur'an and develop passion for learning and Qur'an-companionship. • Emulate exemplary spirit of Islam from great Muslim personalities and Islamic heritage. • Have sound understanding of Islamic tradition appropriate to the age and appreciative of the tradition.

<p>friends' teachers and school.</p> <ul style="list-style-type: none"> • Express and appreciate the beauty of Allāh's creations. • Recite/understand basic elements of <i>Duās</i> and tenets of faith. 	<p>by Allāh (the Signs of Allāh) and those developed by man.</p> <ul style="list-style-type: none"> • Develop self-confidence as Muslims and members of the community and nation • Share Islam with others appropriate to their age limit. 	<ul style="list-style-type: none"> • Believe in Islamic moral code, Amr Ma'rūf Nahy Munkar and practise it. Share with others the teachings of Islam, and practise the message of the Hadīth "Best amongst you are those who are most beneficial to human beings." • Be eager to cooperate and work with others in teams for everything good and righteous. • Have a thirst for knowledge and willingness to expand the educational horizon.
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a. Beliefs and Practises

This subject area focuses on providing the basic course of knowledge in Tawhid and Fiqh. Imparting to the learners the core topics and matters related to it. It aims at imparting not only the necessary knowledge but also skills so that learners could practise Islam holistically and in full faith.

<i>Tarbiyya</i> <i>5-8</i>	<i>Ta'deeb</i> <i>8-11</i>	<i>Ta'leem</i> <i>11-14</i>
<ul style="list-style-type: none">• Belief in Allāh• Loving the Prophet• Belief in Prophets• The Creations of Allāh – Discovering and Appreciation• Emulating Simple Habits of the Prophet	<ul style="list-style-type: none">• Allāh The Creator• Signs of Allāh's Creations• The Attributes of Allāh• Oneness of Allāh• Stories of Prophets• Books of Guidance• Key Islamic Beliefs• Sources of Authority in Islam• Prayer and Celebrations	<ul style="list-style-type: none">• Tenets of Islam• Wonders of Allāh's Creations in Nature (heavens, seas, geology)• Spirituality in Worship• Belief in Action• Living an Islamic Life• (Purpose of Life & Concept of Creation)• Unity and Interaction with others in Worship (Congregation & Hajj)

b. Life Skills and Character

This subject area focuses on instilling in the learners the necessary knowledge of Islamic Adab and behaviour. Imprinting on them not only the core principles, but also its application in current modern day situations. This aims at having the learners internalise these values so as to be exemplars in society.

<i>Tarbiyya</i> 5-8	<i>Ta'deeb</i> 8-11	<i>Ta'leem</i> 11-14
<ul style="list-style-type: none">• Obeying Parents• Respect for Elders• Helping and Serving Others - at home and outside• Honesty• Politeness and Kindness• Sharing• Charity• Courage and Bravery• Cleanliness• Food and Nutrition• Body Parts	<ul style="list-style-type: none">• Knowing Thyself (self-knowledge, self-awareness, self-acceptance, self-esteem, self-actualization)• Positive Attitudes (optimism, acceptance, resiliency, cheerfulness, enthusiasm, alertness, humour, being a good sport, humility, gratitude, faith, hope)• Caring (giving, service, sharing, love, helpfulness, kindness, generosity, unselfishness, sacrifice)	<ul style="list-style-type: none">• Purpose (direction, goals, focus, vision)• Choice and Accountability (making decisions, accepting consequences, being responsible for one's own choices)• Responsibility (dependability, reliability, perseverance, being organised, punctual, honouring commitments, planning)• Relationships (with family, friends, self and others)• Problem solving

<ul style="list-style-type: none"> • Safety 	<ul style="list-style-type: none"> • Cleanliness (clean mind, habits, neatness, personal hygiene) • Respect (courtesy, manners, assertiveness, politeness, reverence) • Honesty (Truthfulness, sincerity, honour, fairness, trustworthiness, being genuine) 	<p>(resourcefulness, ingenuity)</p> <ul style="list-style-type: none"> • Self-Discipline (self-control, self-restraint, self-reliance, independence) • Health (being physically, mentally and emotionally healthy) • Conservation (preservation, thriftiness, moderation)
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c. Social and Civilisational Islam

This subject area focuses on imparting Islamic History and Civilisation to the learners. It acts as the gateway to the development the Muslim identity via the learning and understanding of our civilisation. Apart from the above the greatest challenge of this subject is to relate in back to the current context so as to make it impactful, relevant, and meaningful.

<i>Tarbiyya</i> 5-8	<i>Ta'deeb</i> 8-11	<i>Ta'leem</i> 11-14
<ul style="list-style-type: none">• Family Life• Neighbours• Friends• Life In a Neighbourhood• Caring for the Environment (Recycling, save water)	<ul style="list-style-type: none">• Muslims in the Community• The Muslim Home and Family• The Masjid• Working Together in a Community• Muslims around the World• Geographic Features of Muslim Communities• Celebrations in Islam• Cultural Diversity in Islam• Important Events in the Seerah	<ul style="list-style-type: none">• Early Life of Prophet Muhammad• Prophet Muhammad's Family and Companions• Early Progress of Islam• Challenges for Muslims in Early Islamic period• Muslim Family: Roles and Responsibilities• The Muslim Community; Duties towards each other• Muslims in a Multi-Religious/Cultural Society

	<ul style="list-style-type: none"> • Great Muslim Personalities and their Contributions 	<ul style="list-style-type: none"> • Islamic Ethics • Islam in the World Today • Great Muslim Personalities
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d. Qur'anic Literacy Skills

This subject area focuses on providing the basic skills of Qur'anic recitation. Without stopping there, it aims at providing a deeper understanding and appreciation of the verses and its context as well as to make the Qur'an the first point of reference for our learners.

<i>Tarbiyya</i> <i>5-8</i>	<i>Ta'deeb</i> <i>8-11</i>	<i>Ta'leem</i> <i>11-14</i>
<ul style="list-style-type: none"> • Simple Tajwid • Introduction to Arabic Letters and Sounds • Simple Stories from Al- Qur'an • Recitation of Short Surahs from Al- Qur'an • Simple writing 	<ul style="list-style-type: none"> • Foundational Tajwid • Simple Arabic words and sounds • Recitation of Al- Qur'an • Stories from Al- Qur'an • Qur'anic referencing • Improved Writing 	<ul style="list-style-type: none"> • Complete Tajwid • Recitation of Al - Qur'an • Simple Arabic sentences and phrases • Short Islamic stories in Arabic • Introduction to Qur'anic Tafsir for

		Short Surahs <ul style="list-style-type: none"> • Reflective Thinking of Qur'anic Verses
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Class Format

All classes are segregated and will be led by gender specific teachers with the possible exception to classes on weekend. Students will have a seating plan if deemed necessary which will be enforced to ensure the effective running and teaching of classes. All students will have a daily collective lesson for one hour and fifteen minutes, which will be led by the teacher and then individually by students for the Qaidah and Qur'an. The **Tarbiyya**, **Ta'deeb** and **Ta'leem** programmes will also run for one hour and fifteen minutes and be led by teachers using the method of inculcation (**thinking**) modelling (**seeing**) and facilitation (**doing**). The weekend Arabic, Urdu and Adult Islamic Learning classes will also follow a similar format to that of the daily Madrasah, whereas the **Hifz** programme shall have its own unique methodology.

Our Curriculum

The Madrasah will follow a systematic and comprehensive curriculum, developed by Weekend Learning, Teachings of Islam and International Education of Southern Africa with additional excerpts and hand-outs from the teachers, closely monitored by lesson plans and schemes of work. It will follow the Ashton Central Mosque educational framework produced for the staff and management. The objective of the curriculum is to provide a broad understanding of all aspects of Islam as envisaged in the mission statement. The teachers, students and parents will know the curriculum, thus, everybody will know what is being taught and what to expect from students and teachers at each stage and collectively, from the entire programme.

Books and Materials

Parents must purchase books relevant to their child's programme in order for them to be accepted and study. All books will be sold at a non-profit rate to parents.

Tarbiyya Programme books 1, 2 and 3 will also require students to have colouring pens, a pencil case, exercise book, and folder/bag. And Qaidah book 1, 2 and 3.

Ta'deeb Programme books 4, 5 and 6 will not require any additional stationary apart from a pencil case, exercise book, and folder/bag. And a Tajweed Colour Coded Qur'an.

Ta'leem Programme books 7, 8, 9 and 10 will not require any additional stationary apart from a pencil case, exercise book, and folder/bag. And a Tajweed Colour Coded Qur'an and Translation.

Tahfeez al-Qur'an (Hifz) – Full/Part Time Tajweed Colour Coded Qur'an and a pencil case, exercise book, and folder/bag.

Arabic – Urdu – Weekend, a pencil case, exercise book, and folder/bag.

Adult Islamic Learning will require the necessary modular books, folder, bag, pen and notebook.

Year Class Timings, Dates and Holidays

Islamic Events Holidays

The Prophet Muhammad's Birthday	12 Rabi` al-Awal
Night of Isra and Mi'raj	26 Rajab
Night of Nisfu al-Sha'ban	14 Sha'ban
Beginning of Ramadan	1 Ramadan
Eid al-Fitr	1 Shawwal
Eid al-Adha	10 Dhul-Hijjah
Islamic New Year (1435H)	1 Muharram

Please note that these days can be +/- 1 day, as they are subject to the sighting of the new moon.

Holiday and Absences

Parents seeking to take their children on any short term or long term absences from the Madrasah must fill in the absence/holiday form and pay their fees. Otherwise the student will be removed from the Madrasah and re-admissions will apply. The forms can be obtained from their teachers/Education Coordinator's office.

Madrasah Hours and Calendar

The class schedules are as follows:

Weekday Madrasah Monday – Friday:

Class One: 4:30 – 5:45pm (1:15 minutes)

Class Two: 5:45 – 7:00pm (1:15 minutes)

Weekend Madrasah Saturday – Sunday

Class 1: 10:00-12:00 pm

Class 2: 10:00-12:00 pm

Hifz Monday – Friday

Fajr: 2:00 Hours, - 7:00pm-9:00pm

Adult Islamic Studies Monday

7:00pm-9:00 pm

Fees

One time registration fee of £10 per student is due at the time of new registrations. Second child registration fee is £5. All fees and discounts are subject to change.

Monthly Fees:

1st Child: £15

2nd Child: £15

3rd Child: £10

4th Child: £5

Fees will be collected in full for the entire month at the beginning of the month by the teachers. Parents will have 7 days to pay the full month fee. Failure to pay will result in the suspension of the child unless a formal request for an extension is made.

Parents may also wish to use other methods of payment:

1. Pay the entire year fees at one time by cheque, bank transfer or cash

2. Pay fees in instalment
3. Pay in monthly intervals by a standing order to the Mosque

Non-Payment of Fees:

By enrolling your child/children in the Madrasah, you are entering into a contract with the Madrasah. If in the middle of the month a parent decides to withdraw their child/children, they will not be returned their fees. Please also note that all registration fees are non-refundable.

Fines:

All madrasah fees must be paid in full by the second Friday of each new month.

A £5 fine will be implemented for all late fees per student.

If you have exceptional and genuine circumstances, please inform your teacher.