



Madrasah Registration Form

Please CIRCLE All Appropriate Fields, Write CLEARLY And Complete The ENTIRE Form

Student Details:	
Full Name:	DOB:
Age:	Gender:

Parent/Guardian Details:	
Father's Full Name:	Mother's Full Name:
Address:	Address:
Post Code:	Post Code:
Home Tel:	Home Tel:
Mobile:	Mobile:
Email:	Email:

Emergency Contact Details:
Full Name:
Relationship:
Home Tel:
Mobile:

Student Additional Information:					
Previous place of Islamic Education:					
Current Knowledge:					
Qa'idah:	Partial	Full	Qur'an:	Partial	Full
Kalimat:	Partial	Full	Salah:	Partial	Full
Languages Spoken/Understood:					

English	Urdu	
Arabic	Other	
Any Other Siblings Attending The Madrasah:		
Sibling Name:	Sibling Name:	
Teacher:	Teacher:	
School/Extra-Curricular Activities/Clubs:		
Club:	Time:	Day:
Activity:	Time:	Day:
Medical Conditions:		
Special Needs/Considerations:		

Fees:
New student registrations will incur a £10 administration fee. Admissions of more than one student will reduce the fee to £5. The registration fee may be waived in exceptional circumstances, please contact the Imam for further information. The monthly fee for each pupil is £15, this must be paid in full at the beginning of each month; otherwise, a £5 fine will be given. The monthly fee may also be subject to change in the future.

Class Allocations/Timings:										
Weekday Lessons:	Tutor Group:	1	2	3	4	5	6	7	8	
Classes	4:30 – 5:45 PM	5:45 – 7:00 PM								

Parent/Guardian Declaration:	
I hereby declare that all the information provided is accurate and to the best of my knowledge:	
Signature:	Date:

Admin Check:
Form And Fee Received By:
Proof of Age – Passport/Birth Certificate Checked On Date:

Madrasah Joining Steps

Step 1

Complete the registration form and tick your preferred class timing. New students will begin at the start of the new term. Term 1 January, Term 2 April, Term 3 July, Term 4 October

Step 2

Hand in the registration form to the Teacher/Imam. Please note that places with specific teachers or classes cannot be reserved; children will be allocated based on availability and age range.

Step 3

The registration form will be processed and the student will be added to the waiting list.

Step 4

When there is a suitable space available, parents will be contacted and given an initial starting date.

Step 5

Students must have the correct uniform and purchase the correct Qaydah/Books before joining.

Step 6

Students will pay the registration fee and Madrasah fee to their allocated teacher on the day they start.

Step 7

Students will have an assessment/test with the teacher before they begin their Qaydah/Qur'an.

Required Qaaidah: Simple Steps In Qur'aan Reading - by Abu-Saalihah bin Ayyub) Part 1/2 – Online (www.azharacademy.com) or from any Islamic Bookstore / Amazon

Required Qur'an: 13-16 Line - Large Colour Coded With Tajweed – Online (www.azharacademy.com) or from any Islamic Bookstore / Amazon

Required Islamic Books: Teachings of Islam – by Sajid ul Qadri, Part 1/2/3/4/5 – Online (www.ahl-us-sunnah.co.uk/order-books/) or any Islamic Bookstore

My Salah Book - by Abdul Baseer – Online (www.ibeq.co.uk) or any Islamic Bookstore + Plain Notebook, Pen and Book Bag

Required Uniform: Plain (any colour) Full Salwar Kameez/Scarf/Jubbah/Hat

Class Rules & Regulations – See copy from teacher